

**WILLOW BROOK METROPOLITAN DISTRICT  
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022
Randy Lewis	Director	May 2023
Des Hague	Director	May 2022 (run for a 1-year term 2023)

**PLEASE NOTE DATE AND TIME**

**DATE: Friday, November 20, 2020**

**TIME: 3:30 PM**

**PLACE: VIRTUAL MEETING – NO ONE WILL BE IN ATTENDANCE AT  
THE GATE HOUSE**

The meeting can be accessed by the following link: <https://zoom.us/j/92987481842>

If you are unable to join from a computer, you can dial **1-346-248-7799** and enter the Webinar ID when prompted. Webinar ID: **929 8748 1842**

***FOR THOSE CALLING IN, PLEASE PRESS \*6 TO MUTE/UNMUTE  
YOUR PHONE***

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
  - A. Call to Order
  - B. Present Disclosures of Potential Conflicts of Interest
  - C. Solicit Public Comment
  - D. Approval of Agenda
  - E. Review and Approve Minutes of the October 16, 2020 Meeting (enclosure)
  
- II. ROADS REPORT:
  - A. Snow Plowing Discussion (enclosure)
  
- III. OPERATOR'S ITEMS:
  - A. Water System Report (enclosure)
  - B. Update – CDPHE Audit (enclosure)
  - C. Discussion Regarding High Meter Readings
  - D. District's Representative's Report re Interconnect/Telemetry Project Update/ARC Approval
  
- IV. CAPITAL PROJECTS:
  - A. Discussion Regarding Signage
  - B. Update Gate Project/Codes/Access Agreement (enclosure)

V. FINANCIAL/ADMINISTRATIVE ITEMS:

- A. Consider Approval and Ratification of Claims (enclosure)
- B. Review Financial Statements for the Period Ending October 31, 2020 and Cash Position Dated November 16, 2020 (enclosures)
- C. Conduct Public Hearing to Adopt 2021 Budget/Certify Mill Levy/Appropriate 2021 Expenditures (enclosures)
- D. Conduct Public Hearing to Amend 2020 Budget (enclosure)
- E. Proposed Work Session – Operational Policies and Procedures
- F. Discussion Regarding December Meeting – December 18

VI. OTHER BUSINESS:

- A. Consider Approval of Contract with Dillon Towing and Recovery (enclosure)
- B. Set Towing Policy and Administrative Fee (enclosure)
- C. Update – Cross Country Ski Trail
- D. Discussion Regarding Smith Ranch Commercial Development

VII. ADJOURNMENT:

The next regular meeting will be held on December 18, 2020 unless cancelled by the Board. Notice of said meeting will be provided.

