

**WILLOW BROOK METROPOLITAN DISTRICT
SPECIAL MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
Randy Lewis	President	May 2020
EJ Olbright	Vice President	May 2020
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022 (running a 2-year in 2020)
Steve Johnson	Treasurer	May 2020

PLEASE NOTE DATE AND TIME

DATE: Friday, January 17, 2020

TIME: 3:30 PM

**PLACE: The Gate House
524 Ruby Road
Silverthorne, Colorado**

Join Zoom Meeting to view meeting documents at:
<https://zoom.us/j/2715275247>

OR

For audio only, dial one of the numbers below:

+1 408 638 0968 US

+1 646 876 9923 US

+1 669 900 6833 US

Meeting ID: 271 527 5247

FOR THOSE CALLING IN, PLEASE MUTE YOUR PHONES

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
 - A. Call to Order
 - B. Present Disclosures of Potential Conflicts of Interest
 - C. Solicit Public Comment
 - D. Approval of Agenda
 - E. Review and Approve Minutes of the December 12, 2019 Meeting (enclosure)

- II. CAPITAL PROJECTS:
 - A. Review Bids – 2020 Paving Project
 - Discussion Regarding Financing Options
 - B. Discussion Regarding Fire Protection Improvements
 - Update from re SRF Loan Funding (verbal Sue)
 - C. Discussion Regarding Gate Replacement and Funding
 - Authorize Representatives to Negotiate with Town
 - D. Update – Reserve Study

E. Report on Major Water System Leak

III. OPERATIONS:

- A. Discussion Regarding GIS Mapping
- B. Discussion Regarding Transition of Water Operations and Road Maintenance
- C. Update – Plowing Access Driveways
- D. Dumpster Policy Discussion (enclosure)
- E. Dumpster Surveillance and Camera Policy Discussion (enclosure)

IV. FINANCIAL/ADMINISTRATIVE ITEMS:

- A. Consider Approval and Ratification of Claims (enclosure)
- B. Review Financial Statements for the Period Ending December 31, 2019 and Cash Position Dated January 14, 2020 (enclosures)
- C. Meeting Notice and Attendance Protocol (enclosure)
- D. Engagement of Auditor

V. OPERATOR'S ITEMS:

- A. Water System Reports (enclosures)

VI. OTHER BUSINESS:

VII. ADJOURNMENT:

The next regular meeting will be held on March 20, 2020 at The Gate House at 3:30 p.m.