

**WILLOW BROOK METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022
Randy Lewis	Director	May 2023
Des Hague	Director	May 2022 (run for a 1-year term 2023)

PLEASE NOTE DATE AND TIME

DATE: Friday, October 16, 2020

TIME: 3:30 PM

**PLACE: VIRTUAL MEETING – NO ONE WILL BE IN ATTENDANCE AT
THE GATE HOUSE**

Join Zoom Meeting
<https://zoom.us/j/98386435201>

Meeting ID: 983 8643 5201

To join by phone:
+1 669 900 9128 US
Meeting ID: 983 8643 5201

FOR THOSE CALLING IN, PLEASE PRESS *6 TO MUTE/UNMUTE YOUR PHONE

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
 - A. Call to Order
 - B. Present Disclosures of Potential Conflicts of Interest
 - C. Solicit Public Comment
 - D. Approval of Agenda
 - E. Review and Approve Minutes of the September 18, 2020 Meeting (enclosure)

- II. ROADS REPORT

- III. OPERATOR'S ITEMS:
 - A. Water System Report
 - B. Update - Change of Water System Classification – implications, budget and timeline
 - C. Discussion Regarding High Meter Readings

IV. CAPITAL PROJECTS:

- A. Discussion Regarding Signage
- B. Update Gate Project

V. FINANCIAL/ADMINISTRATIVE ITEMS:

- A. Consider Approval and Ratification of Claims (enclosure)
- B. Review Financial Statements for the Period Ending September 30, 2020 and Cash Position Dated October 12, 2020 (enclosures)
- C. Distribution of Draft 2021 Budget (enclosures)
- D. Discussion Regarding 2021 Meeting Schedule
- E. Approve Letter to Summit Fire & EMS (enclosure)

VI. OTHER BUSINESS:

- A. Correspondence Regarding Adoption of Rules Prohibiting Parking and Towing of Illegally Parked Vehicles (enclosure)
- B. Drafting of Rules and Regulations

VII. ADJOURNMENT:

The next regular meeting will be held on November 20, 2020. Notice of said meeting will be provided.

RUBY RANCH HOMEOWNERS' ASSOCIATION

A regular meeting of the Board of Directors of the Ruby Ranch Homeowners' Association will be held at 2:30 p.m. before the Willow Brook Metropolitan District meeting at 3:30 p.m., assuming a quorum of the Board is obtained.

AGENDA ITEMS:

1. Call to Order
2. Approval of Minutes
3. Financial Matters
4. Committee Reports
5. Adjournment